

BID SUBMITTAL FORM



**Habitat
for Humanity®**
Lee and Hendry Counties

Location	Company Name	Total Fixed Price Base Bid & Alternatives

Construction Time (days):

Start Date:

Completion Date:

Submittal Statement:

(Please Initial)

- 1 _____ The undersigned certifies that this bid is made in good faith without collusion or connection with any other person or entity proposing on this work
- 2 _____ The undersigned bidder has examined and read all Scope of Services, General Terms and Conditions, other Contract Documents, and Addendum thereto; and is acquainted with and fully understands the extent and character of the work covered by this bid and the specified requirements for the proposed work
- 3 _____ The undersigned bidder declares that they have examined the project site of work and is fully informed regarding all conditions pertaining to the place where the work is to be done.
- 4 _____ The undersigned bidder certifies that no officer or agent of the owner will not directly or indirectly benefit from this bid.
- 5 _____ The undersigned bidder certifies that this bid is made in conformity with the specification and agrees that in case of any discrepancy or differences between its bid and the specifications, the provisions of the latter shall prevail.
- 6 _____ The undersigned bidder certifies that it has carefully examined the foregoing bid after the same was completed and has verified every item placed thereon; and agrees to indemnify, defend, and save harmless the Owner against any cost; damage or expense which may be incurred or caused by any error in its preparation of same.
- 7 _____ If the bid is accepted, The bidder agrees to contract with the owner in the form of a Construction Agreement to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation labor, all construct and

complete, within the time specified, the work covered by this Bid Form, Specification and other Contract Documents. The bidder further agrees to furnish evidence of Insurance before they begin work and not to withdraw this bid for a period of sixty (60) calendar days after the time set for the opening of bids.

Company Name - _____

Signature - _____ Date _____

Printed Name & Title - _____

Address - _____

City State Zip

Phone & Fax - _____

Phone # Fax #

Email - _____

The above individual must be authorized to sign on behalf of the company submitting the bid. Bids must be signed by an official authorized to bind the provider to its provisions for a minimum required period of sixt (60) days.

SUBMITTAL CHECKLIST

Please ensure the following items have been completed before submission. Intial next to items that are completed.

_____ The bid has been signed.

_____ The bid quantities and prices have been reviewed, and price extensions and totals have been checked.

_____ The project time line is included.

_____ Bid bond

_____ Bid package is sealed and marked with the bidder's name and the project name.

_____ Bid due date

_____ The bid package should be delivered to :

Habitat for Humanity of Lee & Hendry Counties
12751 New Brittany Blvd.
Suite 100
Fort Myers, FL 33903

Company Name- _____

Signature - _____

Title - _____

Date - _____